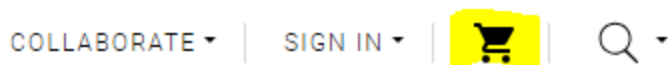


How to Create a MyExtension Account and Enroll in Courses

[MyExtension](#) accounts are required to enroll in UC San Diego Division of Extended Studies courses. If you do not have one already, click [here](#) to create an account. If you require assistance, please contact our Student Services office at (858) 534-3400 or by email at unex-reg@ucsd.edu.

How to Enroll

1. Visit our website: <http://extension.ucsd.edu/>
2. Click on the [Shopping Cart](#) symbol in the top right-hand corner of the home page



3. Enter the specific Section ID for your course (**177126**) and click 'Add' button
4. Select your grading option
5. Click the box to confirm that you have read the 'UC San Diego Division of Extended Studies Terms & Conditions and Student Conduct Policies' and click 'Checkout'
6. You will be prompted to log in to your account
(If you forgot your password, select forgot password and a new temporary password will be sent to you)
7. Once logged in, continue following the steps to receive your confirmation email.
8. **If you wish to purchase credit for this course**, you will need to repeat this process with the following Section ID **177127**

You will be able to view your courses in [MyExtension](#) within 24 business hours after submitting your enrollment.

Please read the UC San Diego Division of Extended Studies Registration Policies and Procedures [here](#).

How to Order Transcripts

Upon completion of the course and grades posted, you can order your transcript online. We are proud to partner with Parchment to offer you a secure way to order your transcript. It's quick, easy to use, and available 24/7.

[Click here to order your transcript.](#)

If you've never ordered transcripts through Parchment before, you will need to register for a

Parchment account. Just follow the link above and then click "create account". Please note: if you have created an account with us prior to 10/27/2022, due to a system upgrade, you will need to create a new account.

If you require assistance with your MyExtension account or enrolling, please contact our Student Services office at (858) 534-3400 or by email at unex-reg@ucsd.edu.