

2016 WACAC ANNUAL CONFERENCE

SEA **CHANGE**

IN COLLEGE ADMISSIONS

LOYOLA MARYMOUNT UNIVERSITY, LOS ANGELES • JUNE 1-3, 2016



EL CAMINO REAL CHARTER HIGH SCHOOL COLLEGE OFFICE
COLLEGE COUNSELING CHECKLIST

Student's Name: _____ Date of Meeting: _____
Name of PCC: _____

- ☐ Intended or Interested major or career options:
- ☐ Interested colleges (private or public):
 - ___ Compile a list of schools (safety, middle, and reach schools) ___ Discuss "fit" of school ___
 - ___ College visits
- ☐ Discuss the importance of extracurricular or community service activities:
- ☐ Review GPA and rigor of coursework:
- ☐ Review A-G course work: Any classes to retake?
- ☐ Discuss SAT/ACT registration:
- ☐ Discuss Subject Tests ("highly" recommended for some schools)
- ☐ Discuss UC/CSU Application (11/30)
- ☐ Discuss Private College Application Deadlines (varies)
- ☐ Review Recommendation Packet (For scholarship, EOP, private college applicants)
- ☐ Do they need Application Fee Waivers? (UC/ CSU on end of app; NACAC for private college via counselor recommender)
- ☐ Discuss FAFSA/Cal Grant deadlines (Start in January to March 2nd)
 - If needed, discuss CSS Profile (for private college applicants/request fee waiver codes from school)
- ☐ Review Websites for scholarships (Fastweb; Zinch; Naviance); provide General Scholarship Application
- ☐ Review EAP and ELM
- ☐ Discuss Community College application process
- ☐ Go over Naviance
- ☐ Discuss College Office Services

IF APPLICABLE:

- ☐ AB 540 or Dream ACT if applicable
- ☐ EOP for CSU or UC schools (Need 2 recommendations)
- ☐ NCAA (for athletes)
- ☐ Other special programs: WUE, "Fly-in" programs, summer program

NOTES OR SUMMARY OF MEETING: _____

El Camino Real Charter High School College Office

Peer College Counselor Application

Dear Junior PCC Applicant,

Thank you for your interest in becoming a Junior Peer College Counselor (JPCC). This job is a great way to educate you classmates while learning about the college admission process. JPCCs serve three-semester terms: second semester of junior year and both semesters of senior year. Every JPCC applicant will be interviewed by a Senior PCC, Mrs. Shano, Mrs. Yi, and Mrs. Bieber. Ten to 12 students will be chosen from the applicant pool. Selected JPCCs will need to be available during nutrition, lunch, and after school for events and meetings. It is *preferred* that JPCCs have an open period between periods 1-6.

Please attach your answers to the following question on a separate sheet of paper. Please be sure to type your responses.

1. List three adjectives about yourself and describe how it will aid others if selected as a PCC.
2. List your extra-curricular activities in and outside of school.
3. What sets you apart from other applicants?
4. What do you know about college admission processes for the UC, CSU, or Private/Out-of-State schools? What are the differences? Similarities?
5. Is there any additional information about you/your talents that may help you stand out from other applicants?
6. If you were referred by a Senior PCC, please let us know who.

Fill out the application and provide a letter of recommendation from a teacher or a counselor. Please ask you recommender to submit the letter directly to the College Office by October 30, 2016. Interviews will be conducted during the following 2 weeks after applications are turned in. You will receive notification of your interview date.

JPCC Application

Print your name: _____

Current El Camino GPA: _____

Email Address (Please print legibly): _____

Please fill out your schedule with 10-week grades

Fall:

Period 0: _____

Period 1: _____

Period 2: _____

Period 3: _____

Period 4: _____

Period 5: _____

Period 6: _____

Spring:

CODE OF ETHICS

As a student enrolled in College Peer Counseling and as a Peer College Counselor, I agree to follow the rules and policies established to govern the Peer College counselor Program at El Camino Real Charter High School. I understand the following and accept them as my personal “Code of Ethics.”

1. I will respect the dignity and individuality of the person I am helping and of my fellow peer counselors
2. I will respect the confidentiality of the helping relationship and of the training sessions.
3. I understand that I have a “Duty to Inform” my adult supervisor about situations regarding potential or suspected suicide attempts, abuse, or threatened violence or homicide.
4. I will be supervised by an adult and agree to follow the guidance that is offered in supervision.
5. I will not use my position as a peer counselor for my own gain or profit.
6. I will refer to the adult supervisor those situations for which I am not adequately trained or too emotionally connected with to be an effective resource or help.
7. I agree to follow this “Code of Ethics” to the best of my ability.
8. I agree to ask my adult supervisor when I am unsure about these rules.
9. I understand that I may be dismissed from my role as a Peer College Counselor for violation of this “Code of Ethics”.

In the spirit of mutual trust, respect, and in good faith, I agree to honor and be bound by this “Code of Ethics”.

_____ Period _____ Date: _____
Print Student’s Name

Student’s Signature

COLLEGE OFFICE RULES

- Always remember that you represent the college office
- When you come into the college office, please store books, backpacks, notebooks away in a safe place
- Keep the office clean. You must clean up after yourself.
- Do not summons students without good reason.
- This is a class and you will receive a grade. You will not receive an A in the class if you do not meet expectations.
- You may not miss class to take a test in another class or to visit with a teacher.
- You cannot use this class to do homework.
- You will greet all parents and staff professionally.
- Computers are used for college-related business only.
- Confidentiality must be upheld. Anything discussed or seen in this office must stay in this office.
- You must be available for evening events.
- Always communicate with the college counselors.
- You will not invite your friends to visit the college office for fun or you will not visit your friend's classrooms during PCC period.
- You will be available during nutrition and lunch
- Do not eat in the college office.
- If there is no specific task that needs to be done that day, you will summons your counselee.
- Please use "inside voice".
- When we have college presenters, you will be respectful to the presenter.

I understand the College Office rules and will abide by them.

Student's Name:

Period:

Student's Signature:

Date:

SAMPLE PCC Quiz

- How do you calculate a UC/CSU GPA? What classes get the extra point?
- What is validation? What subjects can it be utilized? Please give an example.
- What does superscoring mean and which types of colleges do this?
- What is ELC and what does it mean? Which college system does it refer to? Why is it good to be an ELC student?
- Explain requirement “G” – College Prep. What are some of the courses that cover this?
- If a student as a freshman takes Spanish 3 and passes both semesters with a B, would he/she meet the foreign language requirement without taking any other Spanish classes?
- Explain how a college communicates with students and why is it important to open up accounts and portals?
- How does a junior sign up for a workshop in the college office?
- A student is determined to go to a competitive UC school, how do you best advise the student? How can you use the admissions stats given by UCs to explain this?
- A student wants to go to San Diego State, explain the requirements/ admission criteria.
- A student says they want to apply for Early Decision for UCLA. How do you advise?
- A student says they want to apply Early Action for Syracuse, how do you explain this?
- Explain the difference between early decision and early action.
- What can you tell a student about the SAT Subject tests?
- Can a student take an online class to make up Biology? Take an art class? What information can you give them about online classes?
- A student has no idea where to start college search. What do you advise her?
- A junior is in a hurry to take his SAT test in June because he thinks it is the last test he can take for college. What do you tell him?
- A student comes to see Mrs. Yi because she needs a recommendation for UCLA. How do you handle this?
- What are a couple of things you would tell a junior in order to prepare for college?
- What is a waitlist? How can a student be put on a waitlist? Explain
- Explain what a student should do if they put themselves on a waitlist for UC Davis but the May 1 deadline is approaching?
- What is SIR?
- Do the classes you take during summer school after 11th grade count for your UC/CSU GPA?