



**Diversity, Equity and Access
Grant Application
2014 - 2015**

Applicant Information

Please email questions or this Application to Karly Barraza Brockett, DEA Grant Coordinator at kbrockett@mhs-la.org. ONLY email applications will be accepted.

Name _____

Title _____

School / Organization _____

Address _____

City _____ State _____ Zip _____

Work Phone _____ Fax _____

Email _____

Are you a member of WACAC? ☐ Yes ☐ No If so, for how long? _____

Please indicate the type of grant for which you are applying:

☐ **Professional Development** (please fill out Page 2, "Professional Development Grant" and Page 4, "Agreement Page for Professional Development and Special Project Grants")

☐ **Special Project** (please fill out Page 3, "Special Project Grant" and Page 4, "Agreement Page for Professional Development and Special Project Grants")

Professional Development Grant

1. I would like to attend the following conference (please select only one):

- ☐ **NCORE: National Conference on Race & Ethnicity in American Higher Education**, Washington, DC (May 26-30)) <https://www.ncore.ou.edu/2015/>
- ☐ **College Board: Prepárate: Educating Latinos for the Future of America**, New Orleans, LA (March 9-10) <http://prepare.collegeboard.org>
- ☐ **College Board: A Dream Deferred: The Future of African American Education**, New Orleans, LA (March 10-11) <http://dreamdeferred.collegeboard.org>
- ☐ **College Board: Native American Student Advocacy Institute**, Washington State University, Pullman, WA (June 4-5) <http://nasai.collegeboard.org>
- ☐ **SuperACAC II: IDEA Institute & Conference**, Reno, NV (May 18 - This is offered during the Pre-Conference Sessions at the SuperACAC Conference with SuperACAC Conference following.)
- ☐ **NACAC: Guiding the Way to Inclusion**, Minneapolis, MN (July 17-20) <http://www.nacacnet.org/events/GWI/Pages/default.aspx>

Please use a separate sheet of paper and title it *Professional Development Grant Addendum* to address each of the following questions.

2. What is/are your Purpose/Goals/Plans for attending this Professional Development activity?
3. What type of students do you serve and how will the Professional Development event support your work with these students?
4. Budget Information: Please itemize all anticipated expenses, such as registration fees, accommodations, and transportation.

5. Estimated Funds:

Total estimated expense of Professional Development Activity	\$ _____
Amount of funds secured from other sources	\$ _____
Requested from DEA Grant	\$ _____

The average DEA funding for Professional Development Grant has been \$1,000.

6. List the "Other" source(s) of additional funding you are estimating in Question 5.

Special Project Grant

1. Name of the Special Project _____
2. Date or duration of the project _____
3. Location _____

Please use a separate sheet of paper and title it *Special Project Grant Addendum* to address each of the following questions.

4. Purpose/Goals/Plans of this Special Project?
5. Provide a detailed plan of how the funds will support this special project? *See the DEA Grant Program Description for further details.*
6. Provide detailed information about the people served by this special project. Include answers to the following: How many people will it serve? What constituency groups do they represent? In what way will they be affected by this project?
7. List all individuals with their schools and organizations who will be involved in implementing this project.
8. Budget Information: Itemize all anticipated expenses for this special project, such as venue rental, publicity, transportation, printed materials, etc.
9. Estimated Funds:

Total estimated expense of Professional Development Activity	\$ _____
Amount of funds secured from other sources	\$ _____
Request from DEA Grant	\$ _____

The average DEA funding for Professional Development has been \$1,500.
10. List the "Other" source(s) of additional funding you are estimating in Question 9.

Agreement Page for Professional Development and Special Project Grants

DEA Grant Funding Agreement: If I am a recipient of the DEA Grant, I agree to the following:

- To update the DEA Grant Coordinator on May 1st and July 1st of all activities and expenditures associated with this grant.
- To make myself available at the WACAC: IDEA Institute to present on the process of applying for the DEA Grant and/or my activities related to the funds.
- To submit a Final Report to the DEA Grant Coordinator by July 1st. If my project or professional development activity is after July 1st, my final report must be submitted no later than October 1st.

The Final Report must include: a detailed description of the use of the funds, a detailed expense report and all original receipts. Detailed instructions on the expense report and where to locate the form will be sent if selected from the DEA Coordinator.

- To use the awarded grant funds by October 1st of the year in which the grant has been funded.

Grant funds are not transferrable to another person, project or professional development opportunity.

Signature _____ Date _____

Please email questions or the DEA application to Karly Barraza Brockett, DEA Grant Coordinator, kbrockett@mhs-la.org.

ONLY email applications will be accepted this year.

After the application deadline, the DEA Grant Coordinator will convene a DEA Grant Committee to review all Professional Development and Special Project Grants. Recipients will be notified early Spring.