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Executive Board Meeting

December 12, 2007

University of California, Los Angeles

In Attendance: Kavin Buck, Elsa Heydenreich Clark, Terri Hart-Devine, Gina Aguirre, Andy Castillo, Fremont Chang, Joel Diamond, Eileen Doctorow, Nathan Falstreau, Randall Hernandez, Minh-Ha Hoang, Esther Hugo, Deanna Kilgour, Mary Jane Lira-London, Marlena Norman, Jessica Pashkow, Mark Rasic, Ed Schoenberg, Rebecca Wandro, Dewey Wilmot, Laura Young

September Minutes: Elsa moved to approve minutes from the September Executive Board meeting in Austin; seconded by Mark. Minutes approved.

Consent Agenda: Elsa moved to approve the Consent Agenda; seconded by Terri. Agenda approved.

Kavin introduced Tim Rice, Associate Dean of Academic Affairs, from the UCLA School of Arts and Architecture who gave a brief overview of the Herb Albert donation to the school and the planned changes to the curriculum.

Fiscal Policy: Andy distributed Committee Budgets to chairs. Money in the checking account is down. At the beginning of 2008, checking account balance will go back up because monies will begin to be deposited from College Fairs and Conference.

Accountant (SWAC) is requesting that everyone pay his/her own bill in terms of lodging. For example, the accountant does not want one person to pay for one night and the other person pay for the second night. He wants a bill for ½ of each night for each person. The front desk at hotels should be able to provide a second receipt and should accept ½ payment from one credit card and ½ payment from a second credit card.

Andy and Kavin attended a College Fair site chair meeting with Rose, and they explained the Fiscal Policy decision to no longer provide buses to college fair sites. The change is due in large part to the liability WACAC would assume for the private line of transportation. Each site received \$15,000 to spend on the fair and needs to stay within budget.

Expense reports for this meeting due **FEBRUARY 1**.

NvSCA Support: Kavin suggested the WACAC support the Nevada School Counselors Association Conference at the Bronze level (\$2000) per NvSCA's request plus 1500 in travel expenses for Terri Devine and Dewey Wilmont. Bronze level support includes hosting a meal, making a presentation and having a vendor table at the conference. It will be an excellent way to pitch our annual conference in Las Vegas. Mary Jane has the power point from last year's presentation.

Randy moved to approve the motion; second by Jessica. Joel brought up a question in terms of Nevada Membership as less than 2% of WACAC's current membership is from Nevada. Eileen and Ed both addressed the Nevada membership push with a possible timeframe of three to five years. Ed suggested a careful and thoughtful effort to determine the return on the investment. RMACAC would like Nevada to be part of its association.

Motion approved after discussion.

Website: Laura presented the newly revamped website and the various links throughout the site to the calendar section, professional development opportunities offered by WACAC and other organizations, etc. Laura will handle all updates to the site and distributed information on how to best submit changes. She asked that changes be emailed to her with the subject line "WEBSITE CHANGE." Membership database is still under development.

2008 WACAC Annual Conference: Terri and Jessica gave an update on the annual conference that will be held in Las Vegas at the Flamingo Hotel (5/28 – 5/30) this year. The theme for the conference is "All In!" to encompass WACAC's membership from California and Nevada. They will be having a History of WACAC/Mentor Wall, and there was talk of a possible social event at the Venetian. Discussion was held on donation to charity (like middle school supplies in past year). Discussion was also held on housing and the need for someone to pair roommates for the hotel. Joel volunteered for this position.

Conference Site Committee: Person needed for the Future Site Committee. Committee consists of President, Treasurer and other interested individuals. Jessica volunteered for this position. WACAC 2009 Annual Conference will most likely be held at Chapman; there is a bid out for 2010 and talk of holding it in Northern California/Reno in 2011. Discussion was held regarding best dates for conference for high school vs. college participants. Campus Site is really determined by the campus in terms of the student population. Hotel sites are more flexible.

Professional Development: Randy brought up a discussion in terms of when a professional development activity is WACAC-endorsed, sponsored or both and the use of the WACAC logo for such events – specifically the PD in the OC event which is not sponsored by WACAC but has in the past used the WACAC letterhead and logo. Randy will ask Barb Schultz to discontinue use of WACAC logo/letterhead.

PD is finalizing SLCs and Summer Institutes.

Governance and Nominations: Elsa led discussion on nominations for new slate for next year. Needed: 2 high school (full term) delegates to replace Mary Jane and Fremont; 1 college delegate (full term) to replace Minh-Ha and 1 college delegate (2 year) to replace Ed; president-elect (college) and possibly treasurer though most on the board thought Andy (who assumed his position from Marissa Dash) had one year remaining.

Government Relations: Gina reminded the board to sign up online for the Legislative Conference. She said it was very important to have a large number of board members participating and setting a good example for the other WACAC participants. Remember professional attire/dress code.

Inter-Association Committee: Inter-Association Committee: Esther continues to work with CASC, CASFAA, the California Student Aid Commission and the College Board and other organizations to develop strong working relationships. Esther and Liz Mejia (Inter-Association Committee member) will make a presentation at the CASC Conference in San Diego in December. In addition, through a special offer from the College Board, M & R Strategic Services, a consultant company that will train members for advocacy events like the Legislative Conference, will provide free assistance to the WACAC Legislative Conference in February. She also talked about the College Board's two-year grant of \$680,000 from the James Irvine Foundation to train counselors in college counseling from select CA districts.

Current Trends and Future Issues: Discussion about college/university endowments and Harvard's move for students from middle income families and how this will impact other institutions. Discussion on LMU student who made threatening comments on a social networking site. Discussion on "postmarked" versus "received by" for recommendations at Michigan and whether the change is within the NACAC Statement of Principles of Good Practice. Discussion on counselors' liability regarding students' mental and/or criminal backgrounds on recommendation forms (in response to VA Tech).

Adjournment: Mark moved to adjourn the meeting at 2:00 p.m.; seconded by Terri. Meeting adjourned.