

WACAC DEA GRANTS

2011 Program Guidelines



DEA Grants help WACAC Members.....

- fulfill their vision of supporting underserved student populations and enriching their professional development experiences
- fund materials to create and run a college workshop for underserved students
- fund counselors to attend professional development workshops across the country
- fund travel expenses to take a group of first-generation college students on a college tour
- And much more!

The Diversity, Equity and Access (DEA) Committee values your dedication to promoting equality and access among students in our western region. Through the DEA Committee, WACAC provides members financial support to advance the work of students from diverse backgrounds who are transitioning to college. The DEA Grants are intended to support individuals with opportunities to attend professional development programs focused on underserved student populations or to create and implement innovative programs. Projects and programs funded by the DEA Grant should highlight the mission of our organization and be showcased to inspire others to follow. The DEA Committee appoints a DEA Grant Committee to oversee the program.

Types of Grants

Professional Development Grants

Provide financial assistance to an individual who might otherwise be unable to attend a one of the following professional development programs:

- College Board: Preparate: Educating Latinos for the Future of America
- College Board: A Dream Deferred: The Future of African American Education
- College Board: Native American Student Advocacy Institute
- WACAC: IDEA Workshop
- NACAC: Guiding the Way to Inclusion

The average professional development award in 2010 was \$1,000.

Special Project Grants

Provide financial assistance for innovative projects and programs serving diverse student populations. Special Projects may include, but are not limited to, college application workshops for high school or community college students, college tours, parent programs, bilingual college events, college or professional panels, seed money for materials/resources. The average Special Projects award in 2010 was \$1,500.

Eligibility

- ◆ Applicants must assist students in the transition to college.
- ◆ Professional Develop programs must be one of the programs listed above.
- ◆ Special Projects should focus on working with diverse populations, including, but not limited to socio-economic, religious, lifestyle choice, cultural and ethnic diversity.
- ◆ Applicants who design a new program, new initiative or first-timer attendee of a professional development activity are encouraged to apply.
- ◆ Applicant must be a WACAC member in good standing.

Funding - Grant funds may be used to support *For Special Projects*

The goal of the DEA Grants committee is to disperse funds and provide opportunities to serve as many members and projects as possible. Therefore, applicants are encouraged to seek additional funding to supplement the grant.

- ◆ **Registration fees**, travel lodging (double occupancy) and conference fees related to attendance at one of the approved professional development programs.
- ◆ **Expenses associated** with the development and implementation of special projects such as design, printing and postage, event expenses such as food, venue rental and audio-visual equipment, transportation, etc. Funds will not be provided for personnel expenses.

For Special Projects

- ◆ The application is complete, detailed and thoughtful.
- ◆ The application provides a detailed plan for the use of the funds.
- ◆ The applicant has sought additional funding or matching funds from other sources.
- ◆ The application includes detail about sustainability of project or program for future years.
- ◆ Grant requests which provide assistance to underserved constituencies.
- ◆ Programs or projects which could be easily replicated in other affiliates.
- ◆ The potential positive impact to the recipient(s) and the number served by the grant.
- ◆ Applications which come from individuals or groups that have not received funding in the past.

Selection Criteria:

Priority will be given to applicants who meet the following criteria:

For Professional Development

- ◆ The application is complete, detailed and thoughtful.
- ◆ The application provides a detailed plan for the use of the funds.
- ◆ The applicant has sought additional funding or matching funds from other sources.
- ◆ Applications which come from individuals or groups that have not received WACAC DEA funding in the past.
- ◆ Grant requests which provide assistance to underserved constituencies.
- ◆ The potential positive impact to the recipient(s) and the number served by the grant.

Grant Reimbursement Procedures

Grant funds will be reimbursed after they are spent. If funding (such as conference registration expenses) is required in advance of expenditures, the grantee may request an advance by using a WACAC Expense Reimbursement Form.

After the funds have been spent or the conclusion of the program or project (but no later than November 1), the grantee must submit a WACAC reimbursement form, receipts, and DEA Grant Report Form to WACAC Treasurer.

Grant Timetable:

March 1	Application deadline
Early March	Committee reviews and selections are made
March 11	Applicants are notified
November 1	Grant Recipient Report, Expense Report and receipts due to WACAC Treasurer