



WESTERN ASSOCIATION
FOR COLLEGE
ADMISSION COUNSELING

Diversity, Equity and Access Grant Guidelines

2012

DEA Grants can help WACAC members to:

- fulfill their vision of supporting underserved student populations
- fund materials to create and run a college workshop for underserved students
- fund counselors to attend professional development workshops across the country
- fund travel expenses to take a group of first-generation college students on a college tour
- and so much more...Get Creative!

Diversity, Equity and Access Committee

The Diversity, Equity and Access (DEA) Committee values your dedication to promoting equality and access among students in our western region. Through the DEA Committee, WACAC provides members financial support to advance the work of students from diverse backgrounds that are transitioning to college. The DEA Grants are intended to support individuals with opportunities to attend professional development programs focused on underserved student populations or to create and implement innovative programs. Projects and programs funded by the DEA Grant should highlight the mission of our organization and be showcased to inspire others to follow. The DEA Committee appoints a DEA Grant Committee to oversee the program.

Types of Grants

Professional Development Grants

Provide financial assistance to an individual who might otherwise not be able to attend one of the following professional development programs focused on working with underserved student populations:

- College Board: Prepárate: Educating Latinos for the Future of America
- College Board: A Dream Deferred: The Future of African American Education
- College Board: Native American Student Advocacy Institute
- WACAC: IDEA Institute
- NACAC: Guiding the Way to Inclusion

The average professional development award in 2011 was \$1,000.

Special Project Grants

Provide financial assistance for innovative projects and programs serving diverse student populations. Special Projects may include, but are not limited to, college application workshops for high school or community college students, college tours, parent programs, bilingual college access events, college or professional panels, seed money for materials/resources. The average Special Projects award in 2011 was \$1,500.



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Eligibility

- Applicants for this grant must be working with and dedicated to assisting students in the transition to college.
- If applying for the Professional Development grant, the applicant must select one of the programs listed above.
- Special Projects should focus on working with diverse populations, including, but not limited to socio-economic, religious, lifestyle choice, and cultural or ethnic diversity.
- Applicants who design a new program, are implementing a new initiative or are a first-timer attendee of a professional development conference are encouraged to apply.
- Applicant must be a WACAC member in good standing.

Use of Grant Funds

The goal of the DEA Grant committee is to disperse grant funds and provide opportunities to serve as many members and projects as possible. Therefore applicants are encouraged to seek additional funding to supplement the DEA grant.

Grant Funds can be used to cover conference registration fees, transportation, and lodging (double occupancy) associated with attending one of the approved professional development programs. They can also be used for the development and implementation of a special project. Funds will not be provided for personal expenses or to pay for staff salaries.

Grant Reimbursement Procedures

Grant funds will be reimbursed after they have been spent. If funding (such as conference registration expenses) is required in advance of expenditures, the grantee may request an advance by using a WACAC Expense Reimbursement Form and contacting the DEA Chair.

After the conference has concluded or the project has been completed, recipients must submit a Final Report to the DEA Chair. The Final Report includes a detailed description of the use of the funds, a detailed expense report and all original receipts. Final reports are due no later than 7/1. If the project or conference occurs after 7/1, the report is due on 10/1.



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Application Criteria

- The application must be complete, detailed and thoughtful and should provide a detailed plan for the use of the funds.
- The applicant should seek additional funding or matching funds from other sources.
- The application should include detail about sustainability of project or program for future years.
- Grant requests should provide assistance to under- served constituencies.
- Programs or projects that could be easily replicated in other affiliates.
- The committee will pay special attention to the potential impact this will have to the recipient(s) and will consider the number of people that this grant will serve.
- Applications are encouraged from individuals or groups that have not received or have not applied for DEA Grant funding in the past.

DEA Grant Timeline

March 2	Application deadline
Early March	Committee reviews and selections are made
March 16	Applicants are notified
July 1	Grant Recipient Final Report Due on 7/1. If event is after 7/1, report is due on 10/1.

DEA Contact Information

Belinda M. Sandoval
Director of Admissions
Moreau Catholic High School
DEA Chair
bsandoval@moreaucatholic.org

Omar Zazueta
Senior Associate Director
St. Mary's College
DEA Grant Committee Chair
ozazueta@stmarys-ca.edu



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Grant Application
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